

FAIRLIGHT PARISH COUNCIL

Minutes of the Meeting held at Fairlight Village Hall on Tuesday 28th April 2015 at 7.15pm.

Present: Councillors A. Mier (Chairman), Revd. V. Gibbs (Vice-Chair), Mrs J. Annetts, Mrs C. Gallagher, A. King, S. Leadbetter, C. Mendelson and D. Thatcher. Also present: Dist. Cllrs R. Bird & R. Patten, Parish Clerk J. Edmunds and 12 members of the public.

- 15056 Apologies for Absence:** None
- 15057 Agenda additions:** None
- 15058 Code of Conduct and Disclosure of Interests:** Cllr Leadbetter declared an interest in item 11 (f) – as a member of the Gardening Club committee
- 15059 To Approve the Minutes of the Meeting held 24th March 2015.**
The minutes having been distributed prior to the meeting and made available to the Public at the meeting, were approved and signed by The Chairman as a correct record.
- 15060 Matters arising from the Minutes not otherwise on the Agenda:** None.
- 15061 Financial Matters.**
End of the Financial Year 2014/15 Report
The Clerk as Responsible Financial Officer had already circulated the report prior to the meeting and it is attached as an appendix to these minutes. He gave a précis of the figures and advised that the finances are in a healthy situation ahead of the planned spend for 2015/16. The clerk asked for questions but there were none.
- 15062 RALC**
Cllr Thatcher had circulated his report prior to the meeting and made available to the public at the meeting. The report is attached as an appendix to these minutes.
Cllr Thatcher recapped some of the report and asked for questions but there were none.
- 15063 Firehills Visitor Centre**
The Chairman explained the current situation regarding the planned meeting with Councillors from Hastings Council and the reasons why the original meeting had been postponed by Hastings. Currently a new date is being arranged.
Members discussed the situation and many felt the meeting has to happen sooner rather than later in case a formal complaint to both Hastings BC and the Local Government Ombudsman becomes necessary. It is very much hoped that this course of action is not required however.
It was agreed that the Clerk should write to HBC requesting a meeting within 4 weeks of the Election otherwise a formal complaint will be made.
The Chairman advised that Cllr Street (Hastings) had written twice to the Hastings Observer to try and allay fears but The Chairman felt that there was still questions which need to be discussed, and he too had correspondence published in The Observer.
- 15064 Fairlight Community Post Office and Store**
Cllr Mrs Annetts advised that all households can expect to receive a green flyer in the near future which gives details of how to donate funds such as the share scheme. There is good progress and things look hopeful for the project. Applications are in for grants and information is expected at the beginning of May. Things are moving in a positive manner.
- 15065 Highways**
(a) The Highways Report had been circulated by Cllr. Revd. Gibbs prior to the Meeting and made available to the Public at the Meeting. The Report is attached as an Appendix to these Minutes.
(b) Fingerposts.
There are two fingerposts (junction of Waites Lane with Battery Hill and the one at Rosemary Lane junction) which are in need of repair/replacement. Cllr Revd Gibbs advised that East Sussex Highways are prepared to pay half of the costs subject to receiving photos showing the current state of the posts and confirmation that they have not been damaged as a result of an accident. They have supplied the details of three approved Contractors and it was agreed that Cllr Revd Gibbs would contact each of them to obtain quotes and then report back to Council.

Cllr Mrs Annetts asked if the direction to the Recreation Field could be incorporated into a new sign. It was agreed it could be looked into but it was also thought that Highways may not approve.

(c) Speedwatch.

Cllr Revd Gibbs advised that there was not a lot to report but the speedwatch team have been active and motorists reported. The aim is not to report motorists but get them to slow down. There have been two more volunteers come forward but there is room for a couple more.

15066

Planning

(a) Planning reports

The Planning report and Planning Committee report for the last month had been circulated prior to the meeting and made available to the Public at the Meeting.

Cllr Leadbetter had nothing to add to the Planning reports except to advise that the application involving The Anchorage has been taken to appeal by the applicant. There were no questions from Members.

The Report was noted and is attached as an appendix to these Minutes.

Cllr Leadbetter advised that the next step in the Neighbourhood Planning process is to complete the contract with Action in Rural Sussex (AiRS) although it has not yet been received.

(b) Meeting with Hilary Benn

Cllr Mrs Annetts attended a meeting with Hilary Benn at Icklesham. The report was circulated prior to this meeting and made available to the public at the meeting. It is attached as an appendix to these minutes.

Cllr Mrs Annetts advised that it appears Icklesham PC have similar problems to Fairlight with Southern Water and it has been suggested that both Parishes should work together to resolve the issues.

15067

Land Management:

(a) Land Management Report

Cllr King reported the following:-

(1) The grass on the strip of land leading to Wood field has been cut.

(2) There are a couple of cherry trees by Commanders Walk on Parish Land which need to be removed.

(3) As previously reported, the roadstone has been laid on the bottom end of Channel Way and Cllr King wanted to formally thank John Pulfer for the organisation of the residents and arranging for the future upkeep of the road.

Cllr Thatcher advised that the ongoing work within Knowle Wood continues and there is a good display of bluebells. They could still do with some more volunteers to help with the work.

Cllr Leadbetter felt the volunteers had done a superb job.

It was agreed that the Clerk would write to each volunteer and thank them for the work they had done.

(b) Valuation of Warren Estate

The Chairman reported that the Valuation figure had been received but would not be revealed at this stage due to the information being commercially sensitive and Cllrs needed to discuss the next steps .

All agreed that if it was feasible, a purchase would be advantageous for the Village but it would have to be at both an affordable and fair price. Cllrs will need to discuss funding and also ascertain what grant funding might be available. All agreed this is the next step.

(c) Southern Water – Complaint update

The Chairman advised that the draft minutes had been produced and were sent to attendees for comment. Rother had replied agreeing the minutes but despite reminders, Southern Water had not yet responded. It was agreed that the Clerk will write to the Chief Executive setting out the details of the grievance as they (SW) had failed to deal with both the original complaint and the follow up. The Clerk will also write to Icklesham PC to find out their issues with SW.

Cllr Revd Gibbs felt that the sewage issue on 8th April was as a result of SW abdicating their responsibility.

(d) Grass verge parking

The Chairman explained that there are verges within the Village which have cars parked upon them and yet there are drives not in use. The Chairman believes that it is possible to arrange a ban on verge parking but it needs pursuing through East Sussex highways and/or the Police. An experiment in enforcing a ban at Telscombe some years ago had failed due to lack of funding to bring prosecutions, but the law and procedures might have been improved since then. It was agreed to pursue this as discussed and approach the legal team within East Sussex highways. It was however noted that some of the verges are privately owned.

(e) Beacon lighting

Councillors agreed to confirm the decision already taken by the Land Management working party to allow St Andrews Church to light the Beacon at 10 pm on 23rd May which is to announce the start of a new Diocesan strategy. This has been cleared with Rother DC, which owns the land on which the beacon stands.

(f) Gardening Club

Having declared an interest in this item, Cllr Leadbetter left the meeting at 8.12 pm whilst it was discussed. The Chairman explained the two proposals put forward by the Gardening Club (1) pots being placed by bus stops as one suggestion and (2) to cut three strips on the Circle and plant flowers and trees. The two plans were discussed and it was agreed that the Gardening Club will need to get a Licence from ESCC Highways to put pots on non PC land. It was also agreed that The Chairman and Cllr King meet with gardening club representatives to discuss the Circle plans in more depth. Cllr Mendelson suggested a financial contribution of £50 to help with the pots. Cllr Revd Gibbs seconded the proposal. All voted in favour. **Resolved.**
Cllr Leadbetter rejoined the meeting at 8.22pm

(g) Playground surface

Cllr King advised that a meeting has been arranged with Sovereign Leisure on 6th May to discuss the options for the surface at the Playground.

(h) Salt/grit bins

It was agreed that the dog bins replacement are the most important at present and Cllr King will identify the most suitable. He has someone in mind to carry out the work.

(i) Grass cutting

There are verges in Meadow Way which have not been cut for a long while. The Clerk has established that the current grass cutting contractor will cut them for £30 per cut. The Chairman proposed that up to £200 per annum be spent on cutting the verges in Meadow Way. Cllr Leadbetter seconded the proposal. All voted in favour. **Resolved.**
Cllr Mrs Annetts mentioned that she had approached Activate Youth Club art section to see if they would like to paint things on the Leylandii stumps at the playground. They had indicated they would like to help. It was agreed that the Land Management working party could liaise with the Youth Club and decide if it was feasible.

15068 Vice-Chair`s Report

The Vice-Chair`s report has been circulated by Cllr Revd Gibbs prior to the meeting and made available to the public at the meeting. It has been added as an appendix to these minutes.
Cllr Revd Gibbs had nothing further to add to the report.

15069 County and District Councillors Reports:

Due to the impending Election, no reports could be delivered.

15070 Approval and Payment of Accounts

The Clerk tabled a list of payments to be made at this meeting.
Approved as follows:-

Cheque No.	Payee	Gross £	VAT (Reclaimable)
1647	AB Fire & Security	49.39	8.23
1648	Mrs V King	xxxxxx	
1649	J Edmunds (Sal & Expenses)	xxxxxx	
1650	HMRC	xxxxxx	
1651	Miss T Robertson	30.00	
1652	East Sussex ALC Ltd	513.36	
1653	Fairlight Village Hall (Room Hire)	89.00	
1654	Rother District Council (Dog bins)	1089.92	181.65
1655	Mopps	1000.00	
1656	Fairlight Village Hall	1000.00	
1657	Activate	600.00	
1658	Fairlight Playgroup	300.00	
1659	Pett Level Rescue Boat	250.00	
1660	Association of Carers	486.72	
1661	St Andrews Church	1800.00	
1662	Sussex Air Ambulance	50.00	
1663	Rother Rural Trust	100.00	
1664	Citizens Advice Bureau	100.00	
1665	Hastings Community Transport	50.00	
1666	East Sussex Association for the blind	50.00	
1667	D Thatcher (expenses)	9.90	

15071 Information and/or Future Agenda Items

Correspondence

Correspondence Received:-

David Lucas re driving/anti social complaint on HCP
David Lucas re HCP Visitor Centre
District Valuer
Election notices x 7
Election Result (Parish)
Gardening Club
HBC RE Visitor Centre
Mr& Mrs Fry re Robins Holt
PKF Littlejohn – external Audit papers
Police report
R Taylor re access to Knowle Wood
Rother District Council re Beacon lighting
Rother DC re dog waste bin collection costs 2015/16
Rother Voluntary Action – e bulletin
St Andrews Church re lighting of the Beacon/Christian Aid week
Southern Water reply to complaint
Sovereign Leisure re Playground
UK Power re reconductoring
Weekly Rural News
Weekly Police updates

Correspondence Sent:

A Hillman re Internal Audit
District Valuer x2
Flex flooring re Playground
FOI request to HBC re Visitor Centre
Hastings/Rye Observer 2x letters re HCP Visitor Centre (sent by Chairman)
HBC re request for postponement of Visitor Centre development
HBC re Visitor Centre meeting with HBC Cllrs
Kemp & Catt re grass cutting
Mrs Faulkes
Planning Applicant x2
R Taylor (sent by Chairman)
Rother re Election expenses
Rother re lighting of Beacon
Southern Water – complaint re Battery Hill main burst
VAT claim

Future Agenda items/Information:

- **The Parish Assembly date has been agreed for 26th May 2015 and the gardening club will be invited to deliver their plans for the Village**
- **The Parish Election result was announced**
- **John Lutman award – 1 nomination so far. Committee to be Cllrs Mier, Revd. Gibbs and King**
- **Christian Aid week commences 10th May**

The Chairman announced that this would be the last meeting for Cllr Mendelson and Dist Cllr Patten as they were both retiring as Cllrs. A presentation was made to both. Cllr Mendelson said a few words and was sad to be retiring as it was due to health issues. Dist Cllr Patten also thanked everyone for their help and kindness whilst he had served as a cllr and congratulated the PC on their ability and willingness to tackle issues which affect the community.

15072 **Date of next meeting** – Tuesday 19th May 2015, 7.15pm at Fairlight.
The formal part of the meeting closed at 8.42 pm

Open Forum

- Michael Hall (resident) advised that the gullies on Battery Hill had now been emptied. He has been speaking to Highways about the footpath at the top of Battery Hill as it is very narrow in parts and

there have been problems due to a dispute over ownership between Rother and East Sussex. He believes ESCC have written to Rother about it. Cllr Revd Gibbs agreed to look into the issue.

- Keith Prescott (resident) inquired about the valuation for Warren Estate and also asked if it had been noted under the community right to bid scheme. Cllr Mier advised that it was hoped to pursue the possibility of a private purchase arrangement and that until any such arrangement was in place, the valuation figure would not be made public knowledge.
- John Pulfer (resident) thanked the PC for the grant to the Pett Level Rescue Boat appeal and explained what the funds have been used for and the next appeal which is for a new inshore boat. He then thanked those that had been involved with the work on the lower part of Channel Way. He then mentioned that the Waites Lane road sign is still damaged. Cllr Revd Gibbs advised that she will chase Highways about it.
- Paul Capps (Fairlight Preservation Trust) had several points. 1. Thanks to the Fairlight Players for their recent donation. 2. There is a dance on the 1st May organised by Fairfest which will be in aid of the Cliff fund. 3. There is a meeting with Natural England and Murray Davidson from Hastings BC regarding the gorse and the drainage on the Firehills. 4. Whilst the repairs to Channel Way are welcome he believes that unless the drainage is sorted, the stone will wash away. 5. Paul Draper now has death certificate copies for the 3 Trustees of Channel Way and copies of 2 of their wills. The third died intestate. 6. He explained that copies of a letter between Gemselect and Southern Water in 2007 are still awaited and that time had come to involve Ofwat. Paul also advised that the go ahead for the cliff study to be undertaken this year has been agreed by the Southern area of the Environment Agency and has now to be agreed by Defra. Paul also thanked Cllr Mendelson for all his help and input with the Trust and also thanked Dist Cllr Patten for his help over the years especially with the Rockmead Road project.
- Francis Beck (resident) reminded residents that if they park on verges when the grass is dry, there is a danger that the heat from the exhaust can cause the grass to ignite
- Cllr Thatcher suggested that enquiries could be made to see if anyone wished to sponsor the upkeep of the Circle roundabout
- John Pulfer (resident) mentioned that he had heard of a Council (Burnley he thought) using cameras to prove that recycling bins had been put out too early and hoped that this was not going to become the norm.

The Chairman thanked everyone for their participation and closed this part of the Meeting at 9.00 pm.

----- **Dated** -----
(Cllr A Mier – Chairman)

APPENDICES

1. Highways Report

Highways Report.
Fairlight Parish Council.

April 2015.

At the time of writing (Tues 21st April 2015) Martineau Lane is due to be closed on Tues 28th April to effect road repairs, hopefully this will take place. Pothole reporting and repairs are ongoing as always in other parts of the village as well.

We are having a problem with car parking on the grass verges. I know our roads are narrow but please do not park on the verges as it causes such a great deal of damage and makes the village look very unattractive. If parking is a problem in your road, maybe you could arrange with a neighbour to use an empty driveway or share one. There has to be a way around this problem and hopefully a bit of thought and co-operation could help ease the situation.

Parking on Shepherd's Way from The Barn onwards towards the Circle is also a serious problem as there is a very blind bend and traffic is forced onto the wrong side of the road due to many parked vehicles. Quite what the ultimate solution is I don't know but our PCSO is looking into the problem and meanwhile please take great care in this area.

Val Gibbs Highways Officer.

2. Planning Reports

Planning Report for Fairlight Parish Council Meeting Tuesday 28th April 2015

1) Planning Applications

Planning report week 11

RR/2015/583/P

Cherry Garden Farmhouse, Peter James Lane, Fairlight TN35 4AH

Erection of 2 bay garage with domestic office above.

Parish Council comments:

- a) The Parish Council has no objection in principle to this application.
- b) Rother need to be satisfied that the arrangements for surface water drainage are appropriate for the location.
- c) Any comments from neighbouring residents should be taken into account.

Planning report weeks 12/13/14

Nothing for Fairlight

Planning report Week 15

RR/2015/774/P

Hillcliffe, Fyrsway, Fairlight TN35 4BG Provision of dormer to rear elevation.

Alterations to roof including raising of ridge.

Parish Council comments: Not yet considered by Parish Council

RR/2015/785/P

Thyme Cottage, Rosemary Lane, Fairlight TN35 4EB

Proposed triple garage with holiday let accommodation over in roof void. Proposed tool and agriculture equipment shed.

Parish Council comments: Not yet considered by Parish Council

2) Planning Decisions

RR/2015/397/P

19 Woodland Way, Fairlight TN35 4AU

Roof extension and associated works. Single storey garden lounge to the front elevation with a pitched tiled roof and a casement door and window.

Decision: Approved

RR/2015/406/P

4 Battery Hill, Stonelynk Farm, Fairlight TN35 4AP

Erection of two bay garage.

Decision: Approved

3) Appeal against refusal to grant planning permission

APP/U1430/W/15/3006513

The Anchorage, The Avenue, Fairlight

Proposed demolition of existing dwelling. Erection of two dwellings

Comments from Parish Council:

- a) Comments originally made by Fairlight Parish council are contained within the Planning Officer's report to Rother's Planning Committee.
- b) As these cover the issues of concern, and will be part of the documentation reviewed by the Planning Inspector as part of the appeal process, the Parish Council have nothing to add.

Stephen Leadbetter

Planning Committee Chairman 21st April 2015

Fairlight Parish Council Planning Committee – 24th March 2015 Notes of Meeting

Present: Councillors S. Leadbetter (Chairman), A. Mier, Mrs J. Annetts, Revd V. Gibbs.
Mr Eason, resident of Windover.

Apologies for Absence

Councillors Mrs C. Gallagher

1) Code of Conduct and Disclosure of Interests:

None

2) Planning Applications

RR/2015/459/P

Windover, Sea Road, Fairlight, TN35 4DR

Demolition of existing garage/annexe. Construction of new house. Swapping of annexe use from former garage/annexe to original house. Revisions to parking arrangements.

Mr Eason was invited to introduce the application. He explained that he already had planning consent to extend the property but wished instead to demolish an existing garage and build a small house with the existing timber framed property becoming an annexe.

He stated that he was aware of the issues with the cliff but had experienced no loss of garden in 16 years. He had commissioned an engineering report which suggested that the proposal would have no significant impact on the stability of the cliff.

He stated that he has spoken to neighbours who have no objection.

The committee noted that as an existing planning consent to extend the main property was in place the principle of additional development had been established. The committee all had concerns about cliff stability and would want Rother to have Mr Eason's engineering report independently reviewed. They also wanted to see any surface water piped off site through the drainage system. There was also concern about the impact of construction traffic.

Parish Council comments agreed as:

- 1) In considering this application Rother should arrange for the engineering report submitted with the application to be independently evaluated. Stability of the cliff is paramount and consent should only be given if it can be demonstrated that there will be no adverse impact.
- 2) Although Windover stands on relatively stable ground the first (eastern) berm does not extend to the base of the cliff at this point and the site is close to the eroding and unprotected area of cliff at Cliff Way. The third stage works to protect it are not yet finally approved, and it cannot be assumed at this stage that the proposed works will go ahead.
- 3) If consent is given it should be a condition that surface water should be discharged into the main drainage system to protect the cliff.
- 4) In view of the limited access and proximity to the cliff any consent should include a requirement to submit, and get approved, a construction traffic management plan to limit the impact on the area.
- 5) Any comments made by nearby residents should be taken into account.

RR/2015/406/P

4 Battery Hill, Stonelynk Farm, Fairlight TN35 4AP

Erection of Two Bay Garage

The committee had no concerns about this proposal

Parish Council comments agreed as:

- 1) Fairlight parish council has no objection to this proposal
- 2) Any comments made by nearby residents should be taken into account.

RR/2015/596/P

Seascape, Fyrsway, Fairlight, TN35 4BG

Demolition of garage and erection of side extension

The committee had no concerns about this proposal

Parish Council comments agreed as:

- 1) Fairlight Parish Council has no objection to this proposal
- 2) Any comments made by nearby residents should be taken into account.

3) Any Other Business

None

Meeting closed at 6.45pm

4) Date and Venue of Next Meeting

Tuesday 7th April 2015 at 2.30pm in Fairlight Village Hall.

Fairlight Parish Council Planning Committee – 7th April 2015 Notes of Meeting

Present: Councillors S. Leadbetter (Chairman), Mrs J. Annetts, Revd V. Gibbs.

Apologies for Absence: Councillors A. Mier, Mrs C. Gallagher

3) Code of Conduct and Disclosure of Interests:

None

4) Planning Applications

RR/2015/583/P

Cherry Garden Farmhouse, Peter James Lane, Fairlight, TN35 4AH

Erection of Two Bay Garage with domestic office above

The committee discussed the application and had no objection in principal. However the arrangements for surface water drainage were unclear.

Comments to Rother agreed as:

- d) The Parish Council has no objection in principle to this application.
- e) Rother need to be satisfied that the arrangements for surface water drainage are appropriate for the location.
- f) Any comments from neighbouring residents should be taken into account.

5) Planning Appeal

APP/U1430/W/15/3006513

The Anchorage, The Avenue, Fairlight

Proposed demolition of existing dwelling. Erection of two dwellings

The committee reviewed the comments made in response to the original application which had been included in the Planning Officer's report to Rother's Planning Committee.

As these covered the issues of concern, and will be part of the documentation reviewed by the Planning Inspector as part of the appeal process, it was agreed that no further comment was necessary.

6) Any Other Business

Councillor Rev Gibbs will contact Councillor Mier to discuss the meeting with Hastings Councillors scheduled for 14th April.

Meeting closed at 3.15pm

4) Date and Venue of Next Meeting

Tuesday 21st April 2015 at 2.30pm in Fairlight Village Hall.

3. Financial Report – end of year

This year the Parish Council has received Income totaling £34188.33. Of this, some £27189 has been spent which will result in £7000.67 being added to reserves which will now total £38318.70 after the remaining few un-presented cheques (£242.39) have been debited to the Bank Account. The reserves are still well within the External Auditor's acceptance of up to twice the Precept.

There are however still bills to pay to the District Valuer (approx £750) and Alan Barrow for the Survey of Knowle Wood (up to £900).

I am pleased to advise that all the budget lines have been within budget apart from the playground where some un-expected expense occurred towards the end of the financial year. The main areas of spend were, Salaries, £7911, Playground £2963, grass cutting £1734, cctv £1212, Grants £5350, cliff protection

£1166, Insurance £1057. The grass cutting contract will be in its third and last year this year and open for renegotiation for 2016. The Insurance Contract runs until 2018.

The finances remain healthy and should allow for all the proposed projects to be carried out in 2015/16. There will of course be an expected large spend for Neighbourhood Planning and possibly the Cliff or Post Office.

Other commitments for things like grit bins have also been made.

There is a move towards electronic banking and I think this is something which the new Council should consider at The Annual meeting.

4. Vice-Chair report

Water, water everywhere.....at least that's what is seemed like on Wednesday the 8th April. There was a major sewage leak in LWL and a burst water main on Battery Hill. A large number of folk had their water off for most of that day. We are making a strong complain to Southern Water as we were promised a new water main back last summer but yet again this work was put on hold by SW.

It turns out that the sewage leak was caused by a blockage which was caused by medical wipes/wet wipes/baby wipes blocking our aging, narrow pipes. Please do not put such material down the toilet, I know it says on the packet that they are flushable but in fact whilst in one sense that is true, this material is not water permeable and it does block the pipes further down the line. So please let us consider our neighbours and stop this practice. SW are trying to trace the source of this material and I think they will be successful. Thank you in anticipation of your co-operation.

Val Gibbs. Vice Chair.

5. RALC report

1) No Police report, the newly elected Police Commander was unavailable due to prior engagements.

2)Highways.

Winter maintenance has been completed. Overall it has been relatively quiet, fewer potholes due to a milder winter than last year.

3)A talk given by the Environment agency Boss for our area (Southeast), explaining their duties and commitments to communities etc.

Due to reductions in Funding, they are looking for local Authorities to do some, if not all work normally done by the E A, eg, water courses on on/through peoples properties, or Public land will increasingly be the responsibility of said People/Local Authorities to keep them clear.

4)Boundary Changes are/will be underway. At the moment it only affects District and County Councils, but it could affect Parish Councils sometime in the future.

5)....Future Elections.

Election forms for applicants that require them to be taken in by hand or post, eg, in our case to Bexhill for verification, which could result in an applicant for election having to make extra trips due to form not being filled in properly.

There was a proposal was for Rother to make one day available during the early stages to have them verified (for any mistakes etc) at an Office set aside for it. possibly at Rye for example, as some had a long distance to travel on possibly several occasions should they find they have filled them in inaccurately, and need to go back for the correct info'.

It was asked by one person why in this day and age why they couldn't be sent in electronically ie, in a PDF format via e-mail, but it is set in stone by the government agency responsible for all elections, that they are filled in with pen and ink (biro) and delivered in person*** to the relevant Authority.

6) Changes in Auditing for Parish Councils..... A meeting will be held at Burgess Hill (date unknown?) for Parish Clerks.

7) Pensions for those employed by parish Councils, even if there is only one person..... A fuller explanation will follow.