



MINUTES OF MEETING HELD AT The club

On

Present            Jennifer Annetts JA                            Isobel Horsley - secretary IH  
                         Graeme Gambrell Treasurer GG            Wendy Hatch WH                            Denise Lamb  
DL  
                         Robert Pasterfield RP                            Pauline Collins PC    Carol Sharpe CS

Apologies for Absence            Greame Gambrell

Minutes of the last meeting were accepted no matters arising

We welcomed Chris Smart Chair of the FRA who joined the meeting

Finance

it was agreed that as GG would be busy at Fairfest, the amount of money needed for payments and donations would be worked out and given to PC, along with a receipt that each recipient could sign and give back to Pauline. This would speed up the process of getting all the receipts in so we can get the Rother grant.

Fairfest 2022

1. Marquee etc we met with a representative of the marquee company who will send a final quote. They do not want a deposit. Along with the marquee they will provide three ( one disabled) toilets; 50 folding chairs; lighting and electrics which the bands can plug into; and a lockable trailer with walk in fridge. They will confirm which day the marquee will be erected.

Showman will be contacted to arrange PA speakers for Sunday JA

We need to check we have 3 phase electricity for the ice cream trailer. IH

RP will act as compere on Sunday

Risk assessment RP

2. Confirmed events see spreadsheet

We need some games ? The club welly Wanging WH ? Archery IH ? Bowls club 'have a go' session IH

Put out on Facebook if anyone would like to organise a game? IH

Need to contact village groups about stalls IH

We will have a crown competition and see if we can get a royal look-a-like to walk amongst the crowds. JA

3. Sea Cadets CS has arranged for Hastings Sea Cadets to come on Sunday we agreed a donation of £50 plus a free burger. They will need hi-viz jackets.

#### 4. Publicity

JP will put up signs 10/7 before event CS and RP to coordinate.

We will have 3 banners PC to look into costs and DL to check out old banners.

The posters will go up in usual places round village and on Friday Ad Rother Alerts etc CS will arrange a QR code to link to Fairfest Facebook and Libby Annettes will do Facebook publicity JA CS DL.

#### 5. Equipment

We will need to publicise that people should bring blankets or chairs on Saturday.

Ask Pat Tully (Bowls club) if we can borrow tables from them IH

Straw bales for Sunday from Farm Shop WH

Bunting DL Spray Paint DL Metal Stakes for arena Check with Geoff IH washing line for arena DL

Invite Sally Ann Hart and the Lord Lieutenant on behalf of Fairlight IH

#### 6. Bar and Food

CS will check with possible drinks supplier re sale or return and costs

Confirm helpers for the bar RP

confirm with Pett butchers and arrange when to give final figures DL

Morrisons for Burger buns JA

Aldi for condiments and chopped onions

Cakes contact TLC Bowls club etc

provide sausage rolls and tea and squash on Saturday night WH

#### Fairfest constitution

We unanimously voted to accept the constitution for Fairfest

Next Meeting Monday March 7th @10. 30 in club hut

Don't forget the to do list below!!

To Do

Jennifer

Morrisons for Burger buns

Libby Annettes will do Facebook publicity

Showman will be contacted to arrange PA speakers for Sunday

We will have a crown competition and see if we can get a royal look-a-like to walk amongst the crowds.

Wendy

? The club welly Wanging

provide sausage rolls and tea and squash on Saturday night

Straw bales for Sunday from Farm Shop

Check booking for Bouncy castle etc

Check face painting

Robert

JP will put up signs 10/7 before event CS and RP to coordinate.

Confirm helpers for the bar

RP will act as compere on Sunday

Risk assessment

Carol

check with possible drinks supplier re sale or return and costs

The posters will go up in usual places round village and on Friday add etc CS will arrange a QR code to link to Fairfest Facebook and Libby Annettes will do Facebook publicity JA CS r Hastings Sea Cadets to come on Sunday we agreed a donation of £50 plus a free burger. They will need hi-viz jackets.

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Bunting Spray Paint washing line for arena

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Pauline

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We need to check we have 3 phase electricity for the ice cream trailer.

Invite Sally Ann Hart and the Lord Lieutenant on behalf of Fairlight

Metal Stakes for arena Check with Geoff

Ask Pat Tully (Bowls club) if we can borrow tables from them

? Archery ? Bowls club 'have a go' session

Put out on Facebook if anyone would like to organise a game?

Need to contact village groups about stalls

Grant from PC

John Pulfer for bucket